



20 Peel Plaza, Saint John, NB E2L 3G6 ▪ 506-633-4870
www.sjartscentre.ca ▪ education@sjartscentre.ca

Portfolio Development Program Application

Name of Applicant _____

Address _____

_____ Phone _____

_____ Phone 2 _____

E-mail _____

Age _____ Grade _____ School _____

Please bring the following for your interview:

1. This completed application form.
2. Between five and ten pieces of artwork and a sketchbook. We strongly recommend that you provide a variety of media and subject matter.

Applications are due September 18th, 2026, please drop off your application at the Saint John Arts Centre, email a copy to education@sjartscentre.ca or fill out the online application. Interviews will be held on Saturday, September 19th at the Saint John Arts Centre. Rosella Mullin will contact applicants with a scheduled interview time. Each student will be contacted by email on Monday, September 21, 2026 to be informed whether they have been accepted into the program. Preference is given to grade 12 students.

Classes are held on Wednesday evenings from 6:30-8:30 pm and Saturday afternoons from 1-4 pm.

The first class will be held on Wednesday September 23, 2026

Signature _____

Date _____

Parental signature _____

Saint John Arts Centre gratefully acknowledges the support of The James Venner Russell Foundation, Emera New Brunswick, and private donations in this opportunity for youth.



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Portfolio Development Program Student Contract

The Portfolio Development Program was developed for the mature student who is serious about following a career in Fine Arts or Fine Art Crafts. It is important that each student applies themselves and utilizes the opportunity they have been given.

Obligations:

1. Students must maintain a sketch book to chart their artistic progress. It will be submitted on a regular basis and used in the mid-program evaluation.
2. Students will attend workshops regularly and can miss no more than 6 classes in this program. 3.

Students must help with studio clean up. This allows for the smooth running of the common studio space.

4. Students will attend an individual assessment and progress meeting in December.

5. All students must apply themselves during class, not only with the project that has been assigned, but also through group discussions. Traditionally, artists have always been able to explain, defend and promote themselves and this is a perfect forum in order to develop those skills.

6. We discourage the use of cell phones and text messaging. This can be a distraction to everyone in the room, so turn them off during class time.

7. Although assistance will be provided during this program, students are ultimately responsible for making their application to a post-secondary arts institution and to any organizations in order to secure funding for their post secondary education.

8. The student will agree to pay a materials fee of \$150. Arrangements may be made to pay this fee with six post-dated cheques of \$25 each or it may be paid in two instalments of \$75.

Students may be asked to withdraw from the program if these requirements are not met. The James Venner Russell Scholarship is dedicated to working with students who are dedicated to completing this program and expanding their knowledge and appreciation for a post-secondary career in art.

I, the undersigned, accept the conditions as detailed above.

Student _____ Date _____

Saint John Arts Centre _____ Date _____

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Portfolio Development Program Copyright Waiver

The Portfolio Development Program was developed for the mature student who is serious about following a career in Fine Arts or Art Craft. It is important that each student applies themselves and utilizes the opportunity they have been given. The Saint John Arts Centre wishes to promote the Portfolio Development Program by using images of students working or of individual works of art.

Students agree to have their personal image and images of their works used for promotional purposes by the Saint John Arts Centre or other educational institutions, as directed by the Saint John Arts Centre.

I, the undersigned, accept the conditions as detailed above.

Student _____ Date _____ Saint John Arts

Centre _____ Date _____

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Portfolio Development Program

Permission form for students to attend life drawing classes

I (we) _____
understand that the Portfolio Development program offers a number of life drawing classes, with a nude model, as part of its curriculum. Life drawing is considered part of the requirements for a balanced portfolio application to a post secondary art school.

The Saint John Arts Centre documents each class which includes taking photographs of the students working. These images are sometimes used on our website, social media, the newspaper and in grant applications and reports to help promote the Portfolio Development Program and the Saint John Arts Centre.

As the parent/guardian(s) of _____ I
authorize that he or she has my permission to draw in these advanced classes and for their image to be used in the promotion of the Portfolio Development Program and the Saint John Arts Centre.

_____ **Parent**
signature Date

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